

LV-ASQ

February 2016 Board Meeting Minutes

(February 11, 2016 at the Stefanos 6:30 PM)

Ruth Barnett
Steve Bogar
Walt Milinichik
Dick Smith

Cease Blocker
Michael Humza
Chris O'Neill
Rich Wagner

Barb Blythe
Emil Lenchak
Susan Pavelko

Note: **Bold** denotes those attending

Prepared by: **Rich Wagner**

1) Motions approved:

- a. Approved minutes of January Board Meeting

2) Reporting:

- a. Treasurer's Report
 - i. Reviewed treasurer's Report.
 - ii. Balance \$40833.33; Net loss for the year is \$-1374.54.
 - iii. Audit Report completed and signed off.
 - iv. Disposition of reserve funds in checking.
 1. Dick Smith working to implement the transfer.
- b. Membership
 - i. 4 new; 35 unpaid; Section total = 409.
- c. Education
 - i. Basic Tools of Quality Course being scheduled for May 11.
 - ii. CQA May 5-6
 - iii. Steve to do CMQ/OE in the fall
- d. Schedule for 2015-2016 meetings
 - i. February 18– Gus Gustafson - Ben Franklin Technology Partners (Meeting Moved to Stefanos).
 - ii. March 17- Training Effectiveness – Anita Nemeth, B.Braun (Contact=Dick) (Italiano Delite)
 - iii. April 22 – Workshop Speaker; Denis Devos - Workshop on implementing the new version of ISO9001
 - iv. May 19- Winery Tour – ~~Galen Glen~~ (Contact=Cease) Galen Glen would charge \$5/person; Cease to look into new winery in Hamburg.

3) Old Business

- a. Dick to order flashlights for speaker gifts – Will have by next meeting (Still Pending)
- b. Discussed Business Plan. Need to close out 2015 and agree to 2016 (Chris to provide copies at section meeting)
- c. Walt suggested holding early bird sessions before meetings to provide previews of offered courses. – IDEA TABLED
 - i. Discuss some possible options
 - ii. Dick has 2 possible topics
 - iii. Cease has 2 possible topics
- d. Barb reserved the Fogelsville Hotel for the March Board Meeting

4) New Business

- a. Barb has options from A2LA for September Joint Meeting
 - i. Root Cause Analysis
 - ii. Internal Audit
 - iii. Requirements for an accredited calibration certificate
- b. Dick to talk to MRC regarding giving a presentation next year
- c. Cease to work on mailer for April Conference
- d. Location of Future Board Meetings:
 - i. March 10: Fogelsville Hotel
 - ii. April 14: Stefano's