

LV-ASQ
January 2016 Board Meeting Minutes
(January 14, 2016 at the Fogelsville Hotel 6:30 PM)

Ruth Barnett
Steve Bogar
Walt Milinichik
Dick Smith

Cease Blocker
Michael Humza
Chris O'Neill
Rich Wagner

Barb Blythe
Emil Lenchak
Susan Pavelko

Note: **Bold** denotes those attending

Prepared by: **Rich Wagner**

1) Motions approved:

- a. Approved minutes of December Board Meeting

2) Reporting:

- a. Treasurer's Report
 - i. Reviewed treasurer's Report.
 - ii. Balance \$42207.67; Net loss for the year is \$262.
 - iii. Disposition of reserve funds in checking.
 - 1. Dick Smith working to implement the transfer.
- b. Membership
 - i. 7 new; 38 unpaid; Section total = 414.
- c. Education
 - i. Basic Tools of Quality Course being scheduled for May 11.
- d. Schedule for 2015-2016 meetings
 - i. January 21- Tom Respach - UN Presentation – (Contact=Cease) (Stefano's)
 - ii. February 18– Gus Gustafson - Ben Franklin Technology Partners (Meeting Moved to Stefanos).
 - iii. March 17- Training Effectiveness – Anita Nemeth, B.Braun (Contact=Dick) (Italiano Delite)
 - iv. April 22 – Workshop Speaker; Denis Devos - Workshop on implementing the new version of ISO9001
 - v. May 19- Winery Tour – Galen Glen (Contact=Cease)

3) Old Business

- a. Dick to order flashlights for speaker gifts – Will have by next meeting
- b. Discussed Business Plan. Need to close out 2015 and agree to 2016
- c. Walt suggested holding early bird sessions before meetings to provide previews of offered courses.
 - i. Discuss some possible options
 - ii. Dick has 2 possible topics
 - iii. Cease has 2 possible topics
- d. Barb to look into reserving the Fogelsville Hotel for the January Board Meeting

4) New Business

- a. Financial Audit Due Feb 15
 - i. New Audit Chair needed due to Cease being Section Chair
 - ii. Chris O'Neill agreed to be audit Chair
 - iii. Barb Blythe, and Michael Humza agreed to be Audit Team Members
 - iv. Cease and Dick to participate as the Treasurer and Section Chair.
- b. Location of Future Board Meetings:
 - i. **February 11: Stefano's**
 - ii. March 10: Fogelsville Hotel
 - iii. April 14: Stefano's