

**LV-ASQ**  
**May 2015 Board Meeting Minutes**  
**(May 14, 2015 at Stefano's Restaurant 6:30 PM)**

Ruth Barnett  
Steve Bogar  
Walt Milinichik  
**Dick Smith**

**Cease Blocker**  
**Michael Humza**  
**Chris O'Neill**  
Jay Testa

Barb Blythe  
**Emil Lenchak**  
**Susan Pavelko**  
**Rich Wagner**

Note: **Bold** denotes those attending

Prepared by: **Rich Wagner**

**1) Motions approved:**

- a. Approved minutes from April Board Meeting

**2) Reporting:**

- a. Treasurer's Report
  - i. Treasurer's report will be sent via e-mail
- b. Membership
  - i. 6 new; 48 unpaid; Section total = 430.
- c. Education
  - i. SSGB: Cancelled (Only 1 Student Interested)
  - ii. Basic Tools of Quality : Completed 8 Students
  - iii. CQA : Completed : 8 Students
  - iv. Spring Conference - Duke Okes : Problem Solutions Generation 5/22/15
    - 1. Room Reservations Confirmed
- d. Schedule for 2014-2015 Monthly Meetings
  - i. May – Duke Okes : Confirmed and Reserved
- e. Schedule for 2015-2016 meetings
  - i. September is Readings responsibility
  - ii. October – Anita Nemeth – Training Effectiveness
  - iii. November – Hold for Minitab – Rep's schedule comes out in June. He will know then whether he will be able to present next November.
  - iv. April Plant Tour : ThermoFisher, North of Bethlehem

**3) New Business**

- a. Fall/Spring : Bob Thomson – Ben Franklin Technologies Partners
- b. Chris to Finish Business plan by end of month
  - i. Completed and Submitted
- c. Susan to create draft letter for late renewals
  - i. Completed : Will send out for review
- d. Create a survey to identify what types of training courses out members are interested in.
  - i. Reviewed sample created by Emil
    - 1. Add Tools of Quality to list
- e. Susan will look into Engraved Flashlights
- f. Next meeting June 11, 2015.