

LV-ASQ
December 2012 Board Meeting Minutes
(December 13, 2012 at Stefano's Restaurant 6:30 PM)

Jennifer Anderson
Steve Bogar
Emil Lenchak
Dick Smith
Chris O'Neill

Cease Blocker
Tim Foldes
Walt Milinichik
Rich Wagner

Barb Blythe
Dave Evans
Susan Pavelko
Ruth Barnett

Note: **Bold** denotes those attending

Prepared by: **Tim Foldes**

1) Motions approved:

- a. November 2012 meeting minutes approved with no changes.

2) Reporting:

a. Treasurer's Report

- i. Treasurer's report for November was reviewed and approved. See treasurer for report.
- ii. Total income and expenses for two courses are not available yet.
- iii. Our credit card processor requires a policy and awareness program for the protection and security of the credit card information of our customers. Chris provided a draft of a policy for review and comment before next meeting.

b. Membership

- i. The section has 391 members plus 7 new ones. In addition there are 54 unpaid members for a total of 452.

c. Education

- i. The CQE course was completed and the CQPA course will be completed on the 18th of Dec.
- ii. Conference ideas for May 2013- there is no additional information on this.
 - 1. Cease suggested a speaker for a two-day seminar on "Pre-control" for March or April. Board approved Cease to set it up. There is no commitment if we have to cancel for low attendance.
 - 2. Ruth has interest from two people for the May 17-18 seminar. We discussed their topics and costs. Our preference was for a Six Sigma guru named Kicab Catanda-Mendez on a topics of "What's your problem?". This speaker has a new book and was recommended to Ruth by a personal friend. The other option was a speaker with a book "Beyond Lean" whose cost is \$165 per person plus expenses.

d. Schedule for 2012-2013 Monthly Meetings

- i. No December meeting
- ii. Jan.- Gary Delserro: HALT (Highly Accelerated Life Testing).
- iii. Feb. – Presentation at St. Luke's Hospital
- iv. Mar.- Kevin Kimmel, ISO50001 Energy Management at Italiano Delight.
- v. Apr.- Cease has arranged for a tour of Lehigh Valley Plastics. Ref Mike

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- vi. May- open. Possible short preview of the presentation for the seminar to follow the next day. Discussed an Iron Pigs outing like earlier this year in a earlier meeting.

e. Miscellaneous

- i. Dick brought up that Sept 2013 is our turn to host the joint meeting with the Reading chapter. We need to think about a speaker/ topic. One suggested idea is a speaker from the Bethlehem Steel area development council or a tour of the plant and Steelstacks area.