

LV-ASQ
September 2013 Board Meeting Minutes
(September 12, 2013 at Stefano's Restaurant 6:30 PM)

Ruth Barnett
Steve Bogar
Emil Lenchak
Susan Pavelko

Cease Blocker
Tim Foldes
Walt Milinichik
Dick Smith

Barb Blythe
Dave Evans
Chris O'Neill
Rich Wagner

Note: **Bold** denotes those attending

Prepared by: **Tim Foldes**

1) Motions approved:

- a. August 2013 meeting minutes approved

2) Reporting:

a. Treasurer's Report

- i. Treasurer's report for July was reviewed and approved. See treasurer for report.
- ii. Website development costs were increased to gain ability to collect more detailed usage information on visitors.
- iii. Board approved transfer of funds from investments to checking to cover anticipated costs before education revenues come in.
- iv. Thirty-four members signed up for the joint Reading meeting. 30 attended.
- v. Board voted to not renew the credit card machine lease as we have a smart phone based reader and a Paypal account to use it with.
- vi. Discussed AQ National required operating changes. Refer to the ASQ letter/ email that was distributed to the board.
- vii. Chris will send his suggested comments/ feedback about the changes to the board for additions or edits prior to sending to National.

b. Membership

- i. 442 members on Section list of which 7 are new, 57 unpaid.

c. Education

i. Tentative schedule from Cease:

- 1. Fall and Spring- Root Cause Analysis
- 2. Oct- CQE
- 3. Nov.14 section meeting- Precontrol preview >>>Need to move section meeting from Nov. 21 to Nov. 14 due to speaker availability.
- 4. Nov. 15 Precontrol course is set up.
- 5. Nov.- CQA
- 6. Feb.- CQT
- 7. Feb.- CSSGB (Certified Six Sigma Green Belt)
- 8. Spring- Internal Quality Auditor
- 9. Mar.- CSSBB (Black Belt)

d. Schedule for 2013-2014 Monthly Meetings

- i. October – JR McGee – Theory of Constraints
- ii. November (possible short version of November training class, topic is Precontrol by John Laub)
- iii. January – Cease : Historical Perspective of Quality
- iv. February - open

- v. March - open
- vi. April – Plant tour of Avantor chemical plant in Phillipsburg
- vii. May – Spring workshop preview
- viii. Dick is looking into winery tour fro March.

e. New Business

- i. Next board meeting will be October 10th.