

LV-ASQ
August 2012 Board Meeting Minutes
(August 9, 2012 at Stefano's Restaurant 6:30 PM)

Jennifer Anderson
Steve Bogar
Emil Lenchak
Dick Smith
Chris O'Neill

Cease Blocker
Tim Foldes
Walt Milinichik
Rich Wagner

Barb Blythe
Dave Evans
Susan Pavelko
Ruth Barnett

Note: **Bold** denotes those attending

Prepared by: **Tim Foldes**

1) Motions approved:

- a. July 2012 meeting minutes approved without changes.

2) Reporting:

a. Treasurer's Report

- i. Treasurer's report was reviewed and approved. See treasurer for details. Chris will add more details about major expenses or income.
- ii. Board discussed more uses for our growing balance. Ideas floated included encouraging quality education in the Lehigh Valley. See Miscellaneous.
- iii. KNBT debit cards were received. This will make it easier to make some payments.
- iv. [Garryover-Carryover](#) from last month- We are requesting that Chris O'Neill investigate the Paypal payment method for education and conferences and report in September.

b. Membership

- i. Report emailed after meeting. The section has 377 members of which 7 are new. In addition there are 68 unpaid members.

c. Education

- i. Report emailed- see last page
- ii. Conference ideas for May 2013:
 - 1. Risk Management- Julie Congress. Regulatory affairs professional, teaches Stata-[Matrixmatics](#), is a risk analysis speaker from Indianapolis. This is the board's preferred topic.
 - 2. Proactive Supplier Management for Medical Devices- John Freije. Full time consultant, will be inducted as an ASQ fellow. Also from Indianapolis.
 - 3. QI Macros (excel macro templates for statistical analysis). J. Arthur.

d. Proposed Schedule for 2012-2013 Monthly Meetings

- i. Sept.- Monday Sept. 10. Combined meeting at Reading Chapter, at the Berkeley Country Club. Presenter is from Martin Guitar. "Evolution of the American Guitar. \$20

- ii. Oct.- presentation “Quality Aspects of a Faro Articulated Arm CMM”.
- iii. Nov. – Presentation at St. Luke’s Hospital (with a short tour of ER). Board needs to select an eating place near St. Lukes to minimize travel afterwards. Discussed Starters Riverport, Loopers, Brew Works, The Vineyard and Rosanna’ses.
- iv. No December meeting
- v. Jan.- Ruth will make a presentation on the Six Sigma SIPOC topic.
- vi. Feb. – Gary Delserro: HALT (Highly Accelerated Life Testing).
- vii. Mar.- open. Ruth to try to contact a person from the LV Chamber of Commerce who speaks on WAEB regularly.
- viii. Apr.- Cease has arranged for a tour of Lehigh Valley Plastics. Ref Mike Hunsu-umza(?)
- ix. May- open. Possible short preview of the presentation for the seminar to follow the next day.

Ruth to try to contact a person from the LV Chamber of Commerce who speaks on WAEB regularly.

Dick could speak on the topic of “mathematics of Six Sigma” if we cannot fill a slot.

Dick will contact a speaker that Reading chapter had used last year.

Cease will look into other plant tour possibilities.

e. Miscellaneous

- i. Dave described a scholarship we sponsor with NCCC related to quality education major. It is four \$250 scholarships. NCCC has not selected any recipients in the last year.
- ii. We suggested Dave determine what programs NCCC offers related to quality. We should consider increasing the amount of the scholarships or decreasing the quantity.
- iii. Chris suggested considering working with a local MBA program to add quality elements to it. Perhaps making a single class presentation.
- iv. Chris also proposed soliciting ideas from our members on how we could enhance quality education in the LV. We could contact them during a meeting or email. We could sponsor someone to go to the ASQ World Conference (about \$1,000).
- v. Ruth made a motion to form a subcommittee to investigate a university connection for education opportunities and present ideas to the board. Purpose is to Promote Quality Education. Motion was approved.
- vi. Board decided not to print/ mail the business card sized version of the chapter schedule out, only the larger full sized ones. Reduced cost and difficulty of reading the small one we the reasons.

**LVASQ
Education Committee
Aug 2012 Report**

Training Provided 2012 Year-To-Date

Course Title: ISO 14001
Instructor: Cease Blocker
Date: March 21, 2012
Location: Staybridge Suites (Allentown, PA)
Participants: 4
Profit to Section: ~\$152.00

Course Title: Problem Solving/Root Cause Analysis
Instructor: Cease Blocker/Dick Smith
Date: May 16, 2012
Location: Courtyard by Marriott (Bethlehem, PA)
Participants: 7
Profit to Section: ~\$442.00

Planned Training for Remainder of 2012

- 1) CQPA Certification Prep Course
 - a. Will run as a 5-night evening course, 15 hours of course time at Lehigh University from late-Oct to late-Nov
 - b. Members have expressed interest in this course
 - c. Steve Bogar will be the Instructor
- 2) CQA Certification Prep Course
 - a. Will run as 2-day session in late-Oct or early-Nov at local hotel conference room
 - b. Typically enough interest to run the course
 - c. Steve Bogar will be the Instructor
- 3) CQE Certification Prep Course
 - a. Some membership interest
 - b. Pending Instructor (Dick Smith) availability

All of these certifications have Dec 1 local exam dates