

**LV-ASQ**  
**August 2013 Board Meeting Minutes**  
**(August 08, 2013 at Stefano's Restaurant 6:30 PM)**

Ruth Barnett  
Steve Bogar  
**Emil Lenchak**  
Susan Pavelko

**Cease Blocker**  
**Tim Foldes**  
**Walt Milinichik**  
**Dick Smith**

Barb Blythe  
**Dave Evans**  
Chris O'Neill  
**Rich Wagner**

Note: **Bold** denotes those attending

Prepared by: **Tim Foldes**

**1) Motions approved:**

- a. July 2013 meeting minutes approved

**2) Reporting:**

- a. Treasurer's Report
  - i. Treasurer was on vacation, report will be emailed later.
- b. Membership
  - i. 440 members on Section list of which 2 are new, 61 unpaid.
- c. Education
  - i. Tentative schedule from Cease:
    - 1. Fall and Spring- Root Cause Analysis
    - 2. Spring- Internal Quality Auditor
    - 3. Oct- CQE
    - 4. Nov.- Precontrol
    - 5. Nov.- CQA
    - 6. Feb.- CQT
    - 7. Feb.- CSSGB (Certified Six Sigma Green Belt)
    - 8. Mar.- CSSBB (Black Belt)
- d. Schedule for 2013-2014 Monthly Meetings
  - i. September 9<sup>th</sup> – Charles Timmons - Linked In: Using it to Help your Career. At Berkleigh Country Club. Confirmed.
    - 1. Charge is \$15
  - ii. October – JR McGee – Theory of Constraints
  - iii. November (possible short version of November training class, topic is Precontrol by John Laub)
  - iv. January – Cease : Historical Perspective of Quality
  - v. February - open
  - vi. March - open
  - vii. April – Plant tour of Avantor chemical plant in Phillipsburg
  - viii. May – Spring workshop preview
- e. New Business
  - i. Emil relayed the discussions he had with Enter.net about upgrading our website. Some of the problems he had before in editing the website was related to the old software that he was using.
  - ii. Enter.net will set up a new 8 page website which will include updated software and future updates to the software. This will simplify the

maintenance of our website. The web pages will have the ability to be accessed by smartphones in their format making it easier to view. Enter.net will also promote our website via the LV Chamber of Commerce website.

- iii. The cost of the upgrade is \$1,295 though Emil believes he could have the price reduced slightly.
- iv. The board approved the expenditure.
- v. Board requested the ability to archive the prior year's schedule though only the current year would be posted to the public. We would strive to update the posted schedule as revisions are made to maintain a history of our program for future reference.
- vi. Rich volunteered to transition to being the webmaster by working with Emil on the upgraded website.