

LV-ASQ
July 2012 Board Meeting Minutes
(July 12, 2012 at Stefano's Restaurant 6:30 PM)

Jennifer Anderson
Steve Bogar
Emil Lenchak
Dick Smith
Chris O'Neill

Cease Blocker
Tim Foldes
Walt Milinichik
Rich Wagner

Barb Blythe
Dave Evans
Susan Pavelko
Ruth Barnett

Note: **Bold** denotes those attending

Prepared by: **Tim Foldes**

1) Motions approved:

- a. May 2012 meeting minutes approved without changes. There was no June meeting

2) Reporting:

a. Treasurer's Report

- i. Treasurer's report was reviewed and approved. See treasurer for details.
- ii. Report (semiannual audit info) to National was accepted.
- iii. KNBT debit cards were requested.
- iv. Final results of the May conference is a \$1,868 profit. There were 27 paying attendees.
- v. We spend approximately \$1,000 mailing the conference flyers. Board discussed the benefit of this and decided to continue mailing them.
- vi. Board discussed using Paypal, or EventBrite, as the payment method in the future, as the cost of the use of a credit card processing machine is high. We believe the payers do not have to have a Paypal account to use it.
- vii. >>We are requesting that Chris O'Neill investigate the Paypal payment method and report in September.
- viii. Ruth has transitioned the treasurer duties and signature authority to Chris O'Neill. She will be our backup treasurer.

b. Membership

- i. No report

c. Education

- i. No report
- ii. Future conference topic (from Cease) Mr. Vizek (?) a well known writer of several quality manuals. Cease has many other possibilities on an email from another source.
- iii. Risk Assessment is another possibility (from Dick).

d. Proposed Schedule for 2012-2013 Monthly Meetings

- i. Sept.- combined meeting at Reading Chapter, at the Berkeley Country Club. Presenter is from Martin Guitar.
- ii. Oct.- presentation "Quality Aspects of a Faro Articulated Arm CMM".

- iii. Nov. – Presentation at St. Luke’s Hospital (with a short tour of ER). Board needs to select an eating place near St. Lukes to minimize travel afterwards.
- iv. No December meeting
- v. Jan.- Ruth will make a presentation on the Six Sigma SIPOC topic.
- vi. Feb. – open
- vii. Mar.- open
- viii. Apr.- open
- ix. May- open

Cease did not get a response yet from the Deming emulator.

Dick had nor response from an Accelerated Life Test speaker.

Ruth to try to contact a person from the LV Chamber of Commerce who speaks on WAEB regularly.

Susan (via email) did not find anyone in our membership who is from Kraft.

Cease to contact the quality manager at Lehigh Valley Plastics to see if he would speak.

Dick could speak on the topic of “mathematics of Six Sigma” if we cannot fill a slot.

Dick will contact a speaker that Reading chapter had used last year.

Cease will look into other plant tour possibilities.

e. Miscellaneous

- i. We will be having an August board meeting. The most critical item is to have a final plan for next year’s program.
- ii. Brainstorm ideas from May for next year’s program (we need to fill 7 meetings):
 - Cease- Deming ‘emulator’ presentation
 - Bring in a recruiter- how to promote yourself in the electronic age
 - Bus trip to Yuengling brewery- distance may be too much.
 - Governmental topics

Factory tour possibilities:

- Crayola
- Just Born
- Mack Trucks
- Steel Stacks