

LV-ASQ
July 2013 Board Meeting Minutes
(July 11, 2013 at Stefano's Restaurant 6:30 PM)

Ruth Barnett
Steve Bogar
Emil Lenchak
Susan Pavelko

Cease Blocker
Tim Foldes
Walt Milinichik
Dick Smith

Barb Blythe
Dave Evans
Chris O'Neill
Rich Wagner

Note: **Bold** denotes those attending

Prepared by: **Tim Foldes**

1) Motions approved:

- a. June 2013 meeting minutes approved

2) Reporting:

- a. Treasurer's Report
 - i. Treasurer's report for July was reviewed and approved. See treasurer for report.
 - ii. ASQ national has increase the reimbursement amount to the sections by \$.25
 - iii. The national operating agreement was discussed. Tim will sign and return it to National.
- b. Membership
 - i. 446 members on Section list of which 2 are new,
 - ii. 42 unpaid.
- c. Education
 - i. Steve said via email: "We should plan CQA and CQE courses for November timeframe. Also, there is a company that is looking for CQI refresher. Do we have any instructors for CQI"
 - ii. The board did not know of any instructors qualified for CQI.
 - iii. Discussed having a training class on Pre-control.
- d. Schedule for 2013-2014 Monthly Meetings
 - i. September 9th – Charles Timmons - Linked In: Using it to Help your Career. At Berkleigh Country Club. Confirmed.
 - 1. Charge is \$15
 - ii. October – JR McGee – Theory of Constraints
 - iii. November (possible short version of November training class, topic unknown)
 - iv. January – Cease : Historical Perspective of Quality
 - v. February - open
 - vi. March - open
 - vii. April – Plant tour of Mallinckrodt Baker chemical plant in Phillipsburg
 - viii. May – Spring workshop speaker?
- e. Conference 2014
- f. New Business
 - i. Board scheduled another board meeting on August 8th , with the priority

being the 2013-14 schedule.

- ii. The website was discussed and several suggestions made on how to improve it and the number of people using it.
 - 1. Less than 20% of our membership looks at our webpage.
 - 2. we need to drive people to our webpage. Suggestion to have the email announcements of our meetings direct them to our website where the link to Eventbrite allows them to sign up for meetings.
 - 3. Make announcement of our next meetings by the end of the prior month.
 - 4. Send an email when our website is changed or when new jobs posted.
 - 5. Board decided to continue to post jobs openings despite the reduced volume of them as a service to our members.