

LV-ASQ
June 2011 Board Meeting Minutes
(June 9, 2011 at Stefano's Restaurant 6:30 PM)

Jennifer Anderson
Steve Bogar
Emil Lenchak
Dick Smith

Cease Blocker
Tim Foldes
Walt Milinichik
Rich Wagner

Barb Blythe
Dave Evans
Susan Pavelko
Ruth Barnett

Note: **Bold** denotes those attending

Prepared by: **Tim Foldes**

1) Motions approved:

- a. May 2011 meeting minutes with typographical error corrections
- b. May Treasurer's report

2) Reporting:

- a. Treasurer's Report
 - i. Report was approved. See Treasurer for details.
 - ii. 40% of the KNBT funds will be transferred to the Vanguard Wellesley investment account as soon as electronic transfer setup is complete.
 - iii. Winery tour went well with about 40 people attending. The tour was very reasonably priced.
- b. Membership
 - i. Tabled until July
- c. Education
 - i. Chair was not present, tabled until July
- d. Discussed Idea list for 2011-2012 Monthly Meetings

It was stressed that our program needs to be set up by first of August in order to be published on time.

Dick Smith said he would locate two more speakers.

Ruth will provide Cease with some topics and/ or industries to pursue speakers.

Discussed tours of manufacturing facilities in western NJ.

Barb will contact Darwin from the Reading chapter about a tour of Just Born Candies.

 - i. September 19th—Reading joint meeting is set up. Planned at Berkleigh Country Club with Brian Maskell on Lean Accounting.
 - ii. October—Export Compliance, Rich Wagner
 - iii. November—Gauge R&R—Deka Manufacturing. Ken Lazuria
 - iv. January- Supplier Auditing Strategies, Mark Barman from B. Braun.
 - v. Minitab (Spring)- Emil setting this up
 - vi. May- Sam Potter (ref. Barb) from the Reading chapter
 - vii. Other Options
 1. Gauge R&R (presentation from a Reading section meeting)
 2. Elena Kalbach (OraSure Technologies)-possible presentation of quality in pharma and medical device, or **cGMPs for Dietary Supplements** (most likely topic), or recent warning letter trends. —Maybe for February meeting

3. Air Products
4. Volunteer Supplier Audits (Mark Bauman)
5. Small sessions with Lean/5S implementation teams (multiple talks at one meeting)
6. East Penn (DEKA) Batteries—plant tour. They are reluctant to provide a tour this year. Consider again for '12-'13.
7. Yuengling Tour?
8. cGMP for supplements
9. Packaging facility tours

3) Other:

- a. Discussed possibility of an alternate western meeting place. Decided to stay at Italiano Delight.
- b. Board member names were submitted to ASQ headquarters on May 19.
- c. The new logo from ASQ is optional, we rejected adopting it.
- d. The speaker gifts were discussed, currently a large and small Maglite with Lehigh Valley ASQ printed on it. Board decided to continue to give out only the large flashlight.
- e. Board approved giving some existing ASQ books from Indiana Quality Council that we have out as raffle gifts to members during meetings. Dick will bring the books, Ruth will obtain raffle tickets.