

LV-ASQ
May 2011 Board Meeting Minutes
(May 12, 2011 at Stefano's Restaurant 6:30 PM)

Jennifer Anderson
Steve Bogar
Emil Lenchak
Dick Smith

Cease Blocker
Tim Foldes
Walt Milinichik
Rich Wagner

Barb Blythe
Dave Evans
Susan Pavelko
Ruth Barnett

Note: **Bold** denotes those attending

Prepared by: **Tim Foldes**

1) Motions approved:

- a. April 2011 meeting minutes
- b. April Treasurer's report

2) Reporting:

- a. Treasurer's Report
 - i. Report was approved.
 - ii. Motion approved to move approximately 40% of the KNBT funds to an investment account.
 - iii. APICS still owes money from last joint meeting.
- b. Membership
 - i. No report.
- c. Spring Conference J.P Russell
 - i. Spring Conference (J.P. Russell) was profitable. About ½ of the attendees were from outside our chapter.
 - ii. Ruth will create a survey for participants asking what they did/ did not like about the course, facility, etc.
- d. Education
 - i. CQIA Refresher Course was held on May 5 and 6, with 4 attendees. Course ran about a \$57 loss.
 - ii. CMQ/OE and CQT courses will be offered. CMQ/OE will be run as an evening course from mid-Aug to end-Sept and CQT will be run as a 2-Day course in Sept.
 - iii. Asked Dick if he is able to do CQE in the fall (Nov) for the Dec exam. He agreed.
 - iv. Carpenter has put the request for CQA on hold. They need to go through a budgeting cycle (June) and it may be back on for end of the year (held Nov for the Dec exam).
 - v. Tabled- instructor certification.
- e. Discussed Idea list for 2011-2012 Monthly Meetings
 - i. September 19th—Reading joint meeting is set up. Planned at BerkLeigh Country Club with Brian Maskell on Lean Accounting.
 - ii. October—Export Compliance, Rich Wagner
 - iii. November—Gauge R&R—Deka Manf. Ken Lazurick
 - iv. Minitab (Spring)- Emil setting this up
 - v. Other Options

1. Gauge R&R (presentation from a Reading section meeting)
2. Elena Kalbach (OraSure Technologies)-possible presentation of quality in pharma and medical device, or **cGMPs for Dietary Supplements** (most likely topic), or recent warning letter trends. —Maybe for February meeting
3. Darwin from Reading will contact Just Born
4. Air Products
5. Volunteer Supplier Audits (Mark Bauman)
6. Small sessions with Lean/5S implementation teams (multiple talks at one meeting)
7. East Penn—plant tour. Makes batteries. May be long drive.
8. Yuengling Tour?
9. Packaging facility tours

3) Other

- a. Board positions are filled for the Fall:
 - i. Chairman – Rich Wagner
 - ii. Vice Chair – Barb Blythe
 - iii. Second Vice Chair – Cease Blocker
 - iv. Treasurer – Ruth Barnett
 - v. Secretary – Tim Foldes