

**LV-ASQ**  
**May 2013 Board Meeting Minutes**  
**(May 2, 2013 at Stefano's Restaurant 6:30 PM)**

**Ruth Barnett**  
Steve Bogar  
**Emil Lenchak**  
**Susan Pavelko**

**Cease Blocker**  
**Tim Foldes**  
**Walt Milinichik**  
**Dick Smith**

Barb Blythe  
Dave Evans  
Chris O'Neill  
**Rich Wagner**

Note: **Bold** denotes those attending

Prepared by: **Tim Foldes**

**1) Motions approved:**

- a. April 2013 meeting minutes approved with change to d ii changing it to "preview of the conference presentation".

**2) Reporting:**

- a. Treasurer's Report
  - i. Treasurer's report for May was submitted via email a few day after the meeting. See treasurer for report.
  - ii. Emil will try to compile a trend chart of the membership over the past few years.
- b. Membership
  - i. 452 section members, 16 new and 28 unpaid.
- c. Education
  - i. Conference is on May 10. Six Sigma guru Kicab Castaneda-Mendez is the speaker. It will be at the Days Inn (formerly Sheraton Four Points).
  - ii. 14 people have signed up for the conference so far.
  - iii. Dick will print the certificates for the conference.
  - iv. The general meeting will be pulled up to the day before the conference (May 9). It will still be at Stefano's.
  - v. Via email from Steve:  
We did have a Root Cause/Problem Solving course in March. We had 9 students and as we saw, Cease and Dick got a complimentary email from one of the students. I will follow up with Chris on the financials, but with break even at ~5-6 students, this course should be in the black by several hundred dollars for the section.

The Phila section Education chair sent an email to regional Education chairs asking if the sections would be willing to collaborate more for advertising of education courses. There is also talk of developing a pool of "regional" instructors. Rich, this is something that I think needs to be discussed with the Regional chair, as it has ramifications to sections educational activities and finances.

As for courses, I have had some interest in Green Belt and CMQ/OE. I would like to plan CMQ/OE and CQA Prep courses for the fall as well as Green belt.

- d. Schedule for 2012-2013 Monthly Meetings
  - i. May 9- Preview of the presentation for the conference the next day.

"Why Simplify Lean Six Sigma (LSS) ?" :

Lean Six Sigma (LSS) courses too often focus on certification. For this purpose, a one-size-fits-all approach is used, with a strong focus on many tools which cover all situations. If your purpose is to get people solving problems as soon as possible, addressing the most common problems, and quickly increasing their skills by building on what they already know and do, then consider simplifying LSS. "Why Simplify Lean Six Sigma?" uses actual success stories to illustrate how to simplify the process.

- e. Elections
  - i. Rich will notify National of our board members for the remainder of 2013 and for 2014.
    1. **Chair : Dick Smith**
    2. **Vice Chair: Barb Blythe**
    3. Second Vice Chair: Cease Blocker
    4. **Treasurer: Chris O'Neill**
    5. **Secretary: Rich Wagner**
    6. *Audit Committee Chair: Cease Blocker*
    7. *Membership Committee Chair:: Susan Pavelko*
    8. *Nominating Committee Chair:: Cease Blocker*
    9. Education Committee Chair: Steve Bogar
    10. Arrangements : Rich Wagner
    11. Historian : Barb Blythe
    12. Webmaster: Emil Lemchak
    13. Recertification : Emil Lemchak
    14. Certification : Walt Milinchik
- f. Miscellaneous
  - i. Next year's schedule –
    1. Susan to send list of company names of our membership to Cease so that he can review it for possible tour sites.
    2. Topic idea- Risk Management
    3. Topic idea – measuring quality of service providers.
    4. Dick Smith to contact NJ chapter for speakers they have used in the past.
    5. Chris O'Neill to look into a speaker regarding how to use LinkedIn to improve your career.
    6. Cease to contact the Philadelphia chapter for their past speakers.
    7. The Regional Director suggested a speaker that made a presentation at Reading regarding the first transatlantic steamship, in support of his book "Steam Coffin"
    8. Board scheduled another board meeting on June 13<sup>th</sup>, with the priority being the 2013-14 schedule.