

LV-ASQ
April 2012 Board Meeting Minutes
(April 12, 2012 at Stefano's Restaurant 6:30 PM)

Jennifer Anderson
Steve Bogar
Emil Lenchak
Dick Smith

Cease Blocker
Tim Foldes
Walt Milinichik
Rich Wagner

Barb Blythe
Dave Evans
Susan Pavelko
Ruth Barnett

Note: **Bold** denotes those attending

Prepared by: **Tim Foldes**

1) Motions approved:

- a. March 2012 meeting minutes approved without changes

2) Reporting:

a. Treasurer's Report

- i. Treasurer's report was approved. See treasurer for details.
- ii. We were selected for a random audit by National against our 2011 report
- iii. We need to send in a quarterly report to National. This is done on-line.
- iv. We lost about \$384 on our ISO 13485 class due to low attendance. Had 5 participants, one dropped at last minute.

b. Membership

- i. The ASQ Database reports that section 0500 has 410 members, including 26 unpaid and 6 new members.

c. Education

- i. No report
- ii. May 10 conference - Duke Okes' workshop: As of meeting date, 7 people had signed up. As of general meeting on 4/19/12, 14 had signed up. Twenty is our break-even point.
- iii. May 10- Philadelphia chapter was emailed but no response yet. Dick contacted North Jersey chapter, they will post and announce. Dick will contact all officers in Northeast chapter.

d. Schedule for 2011-2012 Monthly Meetings

- i. April- Sam Potter : Process Capabilities (Dick has confirmed) (Speaker is coming from Lancaster so the west side location is preferable)
- ii. May- Iron Pigs game. No REU for this social event. 26 reservations had been made at Board meeting time, about 36 as of 4/19/12.

e. Miscellaneous

- i. Board discussed and approved a ceiling for reimbursement to officers for expenses related to chapter business. The limit approved was \$500. Any expenses incurred above this must to paid directly to the vendor (hotel, printer, etc.). if unavoidable, board approval is required above the \$500 limit.
- ii. Current nominees for board positions are:
Chairman Rich Wagner

1st Vice Chair Barb Blythe
2nd Vice Chair Cease Blocker
Secretary Tim Foldes
Treasurer Dick Smith
Treasurer Chris O'Neill

- iii. Need to start drafting program for next year. Brainstorm ideas:
Quality related product salesperson presentation
Job search/networking meeting
Factory tours:
Crayola/ Just Born
Mack Trucks
The 'first steamship across Atlantic' author
Steel Stacks