

LV-ASQ
April 2013 Board Meeting Minutes
(April 11, 2013 at Stefano's Restaurant 6:30 PM)

Ruth Barnett
Steve Bogar
Emil Lenchak
Susan Pavelko

Cease Blocker
Tim Foldes
Walt Milinichik
Dick Smith

Barb Blythe
Dave Evans
Chris O'Neill
Rich Wagner

Note: **Bold** denotes those attending

Prepared by: **Rich Wagner**

1) Motions approved:

- a. March 2013 meeting minutes approved without changes.

2) Reporting:

a. Treasurer's Report

- i. Treasurer's report for April was reviewed and approved. See treasurer for report.
- ii. We received dues allotment disbursement for the beginning of the year following the approval of our audit report.
- iii. Additional debit cards tied to the section chair were obtained for the education representatives, Dick Smith and Steve Bogar, and the chair Rich Wagner.
 - 1. Note: the cards need to be used periodically to keep them active. Checking the account balance once a month should be sufficient to keep the card active.

b. Membership

- i. 442 section members, 10 new and 23 unpaid.

c. Education

- i. Dick Smith may schedule a Six Sigma Green Belt Class
- ii. Conference is on May 10. Six Sigma guru Kicab Castaneda-Mendez is the speaker. It will be at the Days Inn (formerly Sheraton Four Points).
 - 1. Only 3 people have signed up for the conference so far. If not enough sign up the conference may need to be cancelled
- iii. The general meeting will be pulled up to the day before the conference (May 9). It will still be at Stefano's.
 - 1. In the event that the conference is cancelled, Dick Smith has agreed to present that evening

d. Schedule for 2012-2013 Monthly Meetings

- i. Apr. 18th- Cease has arranged for a tour of Lehigh Valley Plastics (near Rt. 512, north of 22) starting at 6 pm. Ref Mike Humza. We will arrange to have the meal afterwards at Stefano's which is not far away from tour.
- ii. May 9- Short preview of the presentation for the conference the next day.

"Why Simplify Lean Six Sigma (LSS) ?" synopsis:

Lean Six Sigma (LSS) courses too often focus on certification. For this purpose, a one-

size-fits-all approach is used, with a strong focus on many tools which cover all situations. If your purpose is to get people solving problems as soon as possible, addressing the most common problems, and quickly increasing their skills by building on what they already know and do, then consider simplifying LSS. "Why Simplify Lean Six Sigma?" uses actual success stories to illustrate how to simplify the process.

e. Elections

- i. Next year's elected officer's names are needed to National by May 15.
- ii. Suggested slate: (**Bold: Elected Positions**) (*Italic:required by SOA*)

1. **Chair : Dick Smith**
2. **Vice Chair: Barb Blythe**
3. Second Vice Chair: Cease Blocker
4. **Treasurer: Chris O'Neill**
5. **Secretary: Rich Wagner**
6. *Audit Committee Chair: Cease Blocker*
7. *Membership Committee Chair:: Susan Pavelko*
8. *Nominating Committee Chair:: Cease Blocker*
9. Education Committee Chair: Steve Bogar
10. Arrangements : Rich Wagner
11. Historian : Barb Blythe
12. Webmaster: Emil Lemchak
13. Recertification : Emil Lemchak
14. Certification : Walt Milinchik

f. Miscellaneous

- i. Next year's schedule –
 1. Dick Smith to contact NJ chapter for speakers they have used in the past.
 2. Chris O'Neill to look into a speaker regarding how to use LinkedIn to improve your career.
 3. The Regional Director suggested a speaker that made a presentation at Reading regarding the first transatlantic steamship, in support of his book "Steam Coffin"