

LV-ASQ
March 2011 Board Meeting Minutes
(March 10, 2011 at Stefano's Restaurant 7:00 PM)

Jennifer Anderson
Steve Bogar
Emil Lenchak
Dick Smith

Cease Blocker
Amit Sharma
Walt Milinichik
Rich Wagner

Barb Blythe
Dave Evans
Susan Pavelko
Ruth Barnett

Note: **Bold** denotes those attending

Prepared by: **Jennifer Anderson**

1) Motions approved:

- a. February 2011 meeting minutes
- b. Treasurer's report dated 03/10/11

2) Reporting:

- a. Treasurer's Report
 - i. Changes were related to spring conference money and separate income statement for Spring Conference was presented.
- b. Membership
 - i. 434 Members total. Includes 7 new members.
- c. Spring Conference J.P Russell
 - i. 13 were processed with 5 additional to process.
 - ii. Issued identified with printing of Barb's email address
 - iii. Requested and approved that if multiple people attend from one company, all can use ASQ membership pricing if one employee is member.
- d. Education
 - i. 3 people interested in CQIA refresher course for early May (potentially May 2 and 3). Still needed to develop brochure and place on website.
 - 1. 4 attendees will be a break even point (\pm \$100) and 5 will be profitable.
 - 2. This is first time in three years there has been interest in this course.
 - ii. Internal Auditor course was cancelled.
- e. Discussed Idea list for 2011-2012 Monthly Meetings
 - i. Retail Scale Company
 - ii. Gauge R&R (presentation from a Reading section meeting)
 - iii. Elena Kalbach (OraSure Technologies)-possible presentation of quality in pharma
 - iv. Darwin from Reading will contact Just Born
 - v. Rich-export Compliance
 - vi. Minitab or Jump software presentation
 - vii. Air Products
 - viii. Volunteer Supplier Audits (Mark Bauman)
 - ix. Small sessions with Lean/5S implementation teams (multiple talks at one meeting)

3) Rejected or tabled from January Meeting:

- a. AQC Site Committee – Pittsburg. No Progress Not discussed at this meeting.

4) Request:

- a. Need to announce open board positions at general meeting.
 - i. Note: Not a requirement for chair to step down after 2 years.
- b. Open Positions:
 - i. Secretary: Currently open, Nominate Jen A.
 - ii. Vice Chair: Nominate Barb.
 - iii. Chair: Nominate Rich
 - iv. Secretary: Currently filled position.
- c. Discussed members from other sections attending for credits.